



03-08

**REPORT OF THE GENERAL MANAGER
BOARD OF DIRECTORS
MEETING OF FEBRUARY 8, 2008**

The Honorable Board of Directors
Golden Gate Bridge, Highway and Transportation District

Honorable Members:

ANNOUNCEMENT OF THE PUBLIC HEARING DATE FOR THE PROPOSED TOLL INCREASE

At the Finance-Auditing Committee meeting of January 25, 2008, the Committee approved undertaking a public outreach process relative to a proposed toll increase which involved three informational Open Houses on Thursday, February 28, 2008 (San Francisco), Thursday, March 13, 2008 (Sonoma) and Wednesday, March 19, 2008 (Marin), and one public hearing. After working around various calendars to identify a viable date, the public hearing is now set for Wednesday, June 11, 2008, at 7:00 p.m. At the time of this report a location for the public hearing had not been decided upon.

PRESENTATIONS BY DISTRICT STAFF FOR THE MONTH OF JANUARY 2008

For the month of January, District staff made speeches and/or presentations to community groups/interviewers interested in the District. The following presentation was made in the month of January:

PRESENTATION TO:	PRESENTED BY:
Delegation of Ukrainian security and military officials	Mike Locati
Napa Retired Teachers Association	Kary Witt

SPECIAL EVENT/EXPRESSIVE ACTIVITY REQUESTS

Below are the dates, times and sponsoring agencies of special events and expressive activities for which permits have been sought. The following application was received since last reported to the Board in the January 11, 2008, Report of the General Manager:

Event Date	Event Title	Location	Type*	Expected No. Participants
February 10, 2008	Bay Area Code Pink	East Sidewalk	EX	150

- The types of permits: EX – Expressive Activity; SE – Special Event

GOLDEN GATE TRANSIT BUS SYSTEM PERFORMANCE REPORT – DECEMBER 2007

Attached is the *Golden Gate Transit Bus System Performance Report* for the month of December 2007. The report provides a breakdown of monthly patronage by county bus services (Attachment 1).

EMPLOYEE OF THE MONTH – FEBRUARY 2008

After reviewing nominations submitted by District employees, the Employee of the Month Committee selected Carmel O’Hara, Payroll Administrator, as the Employee of the Month for February 2008.

Ms. O’Hara receives this prestigious award in recognition of her commitment to streamlining the Payroll Department and for her effective office policies and practices. Ms. O’Hara came aboard during a transitional period when the Payroll Department was short-staffed and during a very complex and difficult payroll software conversion. Since coming aboard, Ms. O’Hara has effectively brought the department to a fully staffed level and frequently meets with staff to iron out any problems within the department and throughout the District that involves payroll. A co-worker commented, “Ms. O’Hara has invested many hours as a member of the Hastus Technical Project Team during implementation of the electronic interface of Bus Operator timekeeping activities which ultimately resulted in an accurate payroll system for the Bus Operators.” Ms. O’Hara was also instrumental in the introduction of electronic timesheets to aid in the accurate and timely submission of payroll amongst District employees. Ms. O’Hara is a joy to work with and with her expert knowledge of payroll practices has brought a harmonious flow to the Payroll Department.

Ms. O’Hara joined the District as a Timekeeping Coordinator on September 26, 2005, and later promoted to her current position on May 16, 2006. Prior to joining the District, she held various positions for McKesson in San Francisco such as a Human Resources Information Systems (HRIS) Interim Director, HRIS Manager, and Payroll Manager and for the Bechtel Corporation as Domestic Payroll Supervisor, Employee Receivable Section Supervisor, Accountant, Accounts Payable Supervisor, and Accounting Clerk.

A resident of Bell Marin Keyes since 1985, Ms. O’Hara was born in Atlantic City, New Jersey. She achieved her education in Philadelphia, PA, and later earned her credentials as a Certified Payroll Professional (CPP) in 1994. In her free time, Ms. O’Hara enjoys reading, gardening, golfing, fishing, traveling, and cooking. Of special note, she is a member of the American Payroll Association and American Management Association.

Respectfully submitted,

Celia G. Kupersmith
General Manager

Attachment
CGK:ak:sp

Golden Gate Transit Bus System Performance Report for December 2007

All Routes	As of December-07					Rider Breakdown by County O/D for December-07										
	Dec-07	Nov-07	% Chg	Dec-06	% Chg	Marin	Sonoma	SF	M/SF	S/SF	S/M	EB	M/EB	S/EB	SF/EB	
Total Patrons:	544,685	610,495	-10.8%	546,967	-0.4%	312,225	5,544	3,273	154,201	35,596	15,715	463	16,673	254	741	
Avg /WD	22,204	25,004	-11.2%	22,471	-1.2%	12,109	198	136	6,813	1,620	616	22	651	9	30	
Avg / Sat	10,833	10,636	1.9%	10,831	0.0%	7,623	191	55	1,891	328	357	1	366	5	16	
Avg / Sun/Hol	7,739	8,563	-9.6%	7,242	6.9%	5,323	108	51	1,416	266	260	2	294	7	12	
Passenger Revenue				Operating Expense		Bus Service	Trips	Service Hours	DH Hours	Total Hours	Seats	Canx Trips	Serv. Miles	DH Miles	Total Miles	Mo. Days
GFI				Expense	\$5,795,936	Total	24,571	27,691	2,989	30,680	44	66	428,920	68,249	497,169	31
Cash	\$541,806			Audit Expense	\$5,543,721	Avg WD	1,000	1,133	137	1,270	44	66	17,793	3,070	20,863	20
# Tickets	88,275			Adjustment	95.6%	Avg Sat	467	503	29	532	42	0	7,059	714	7,773	5
Ticket \$	\$322,755			Route Performance		Avg Sun/Hol	390	434	23	457	43	0	6,294	550	6,844	6
Transfers	108,767			Riders per Trip	22	Data Input Quality										
Free	8,979			Load Factor	50.6%	Substituted Trips										2,652
TransLink(memo)	18,794			Riders per Hour	20	Substitution %										10.8%
				Fare Recovery	18.5%											
TransLink				Deficit/Passenger	\$8.30											
eCash	\$172,902			Cancellation Rate	0.3%											
Transfers	2,317															
Passengers	48,175															
Total Revenue	\$1,037,463															
Audit Revenue	\$1,023,892															
Adjustment	98.7%															