



Agenda Item No. 3.a.

To: Finance-Auditing Committee/Committee of the Whole  
Meeting of March 22, 2007

From: Gayle S. Prior, Capital and Grant Programs Manager  
Joseph M. Wire, Auditor-Controller  
Celia G. Kupersmith, General Manager

Subject: **APPROVE ACTIONS RELATIVE TO FEDERAL TRANSIT  
ADMINISTRATION GRANT APPLICATIONS AND RELATED  
AGREEMENTS FOR FEDERAL TRANSPORTATION ASSISTANCE**

### **Recommendation**

The Finance-Auditing Committee recommends that the Board of Directors approve the following actions relative to Federal Transit Administration (FTA) grant applications and execution of related agreements for federal transportation assistance:

1. Authorize the General Manager or her designee to execute and file grant applications with FTA for federal assistance; and,
2. Authorize the President of the Board of Directors or his designee to execute grant and cooperative agreements with FTA; and,
3. Authorize the General Manager or her designee to execute and file annual certifications and assurances and other documents FTA requires before awarding a federal assistance grant or cooperative agreement.

### **Summary**

The District receives various types of federal grant funds authorized by 49 U.S.C. Chapter 53, Title 23 United States Code, and other federal statutes, through grant application and agreement with FTA, an operating administration of the United States Department of Transportation. Generally, these funds are programmed by the Metropolitan Transportation Commission, as the designated recipient of FTA funds in the San Francisco Bay Area, and are secured directly by the District through its annual FTA Urbanized Area Formula Program grant application.

FTA requires grantees to designate, by way of Board Resolution, the title of the officials authorized to execute and file applications and execute related grant and agreements for federal

assistance, and the official authorized to execute and file required annual certifications and assurances and other compliance documents.

On January 26, 2001, the Board of Directors adopted a one-time resolution that authorized the General Manager as the designated official to execute and file FTA grant applications and the Board President as the designated official to execute FTA grant and cooperative agreements. In addition, this resolution designated the General Manager as the official authorized to execute and file required FTA certifications and assurances and other grant-related compliance documents, as required by FTA. For FTA timing and compliance purposes, staff recommends that this resolution be superseded by a new resolution that would also authorize representatives designated by the General Manager and the Board President to execute documents on their behalf.

As a part of normal business process, staff will continue to bring forward an item identifying the District's annual FTA grant application and program of projects for Finance-Auditing Committee and Board of Directors' approval.

**Fiscal Impact**

There is no direct fiscal impact associated with this item.