

**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**RESOLUTION NO. 2011-104**

**ADOPT A GIFT POLICY  
AND AUTHORIZE RELATED ACTIONS**

December 16, 2011

**WHEREAS**, the Golden Gate Bridge, Highway and Transportation District (District) *Human Resources Guide* Conduct Policy currently provides guidelines for receiving gifts, with additional clarification in the *Conflict of Interest Code*; and

**WHEREAS**, State law on the receipt of gifts, set forth in California's Political Reform Act and implementing regulations, and adopted by the Fair Political Practices Commission (FPPC), prohibits receipt of gifts worth more than a total of \$420.00, from any single source, in a calendar year; and,

**WHEREAS**, the annual gift limit is reviewed and adjusted every two years by the FPPC, with the next review and possible adjustment to occur in January 2013; and,

**WHEREAS**, current District policy prohibits District Directors, Officers, employees or agents from accepting gratuities, favors or anything valued at more than \$50.00 from prospective vendors, and does not address cumulative gifts or set temporal limits; and,

**WHEREAS**, the proposed *Policy for the Receipt of Gifts* (Gift Policy) bans the receipt of any gifts from prospective bidders during pending procurements; and,

**WHEREAS**, the proposed Gift Policy aligns with State rules, and makes the annual gift limit of \$420.00 applicable to all District employees for specified categories of gifts; and,

**WHEREAS**, the proposed Gift Policy eliminates the \$50.00 gift limit provided in current District policy; and,

**WHEREAS**, the Rules, Policy and Industrial Relations Committee/Committee of the Whole, at its meeting of December 15, 2011, has so recommended; now, therefore, be it

**RESOLUTION NO. 2011-104**  
**BOARD OF DIRECTORS MEETING OF DECEMBER 16, 2011**  
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**RESOLVED** that the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District (District) hereby approves adoption of the District's *Policy for the Receipt of Gifts* (Gift Policy), governing the receipt of gifts by the District's Directors, Officers, and employees; and, be it further


**RESOLVED** that the Board hereby authorizes the General Manager, or his designee, to update the District's *Human Resources Guide, Procurement Manual* and other District operating guidelines, consistent with the Gift Policy, and to implement the Gift Policy accordingly, effective December 16, 2011.

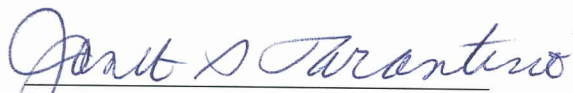
**ADOPTED** this 16<sup>th</sup> day of December 2011, by the following vote of the Board of Directors:

**AYES (18):** Directors Arnold, Boro, Campos, Chu, Cochran, Elsbernd, Mar, Moylan, Pahre, Rabbitt, Renée, Sears, Snyder, Sobel and Stroeh; Second Vice President Grosboll; First Vice President Eddie; President Reilly

**NOES (0):** None

**ABSENT (1):** Director Theriault

  
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**Janet Reilly**  
**President, Board of Directors**

**ATTEST:**   
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**Janet S. Tarantino**  
**Secretary of the District**