

GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT

RESOLUTION NO. 2012-104

**APPROVE ADOPTION OF THE
CONFLICT-OF-INTEREST CODE, AS AMENDED**

December 14, 2012

WHEREAS, in accordance with California State regulations (Government Code Section 87306 and 87306.5), every local agency is required to review its Conflict-of Interest Code (Code) biennially and to amend the Code, if needed, due to changes in the law and any staffing changes at the covered agency; and,

WHEREAS, the Golden Gate Bridge, Highway and Transportation District (District) reviewed its Code, and staff and the Attorney for the District proposed amendments to the existing Code which necessitated the filing of a "Notice of Intention to Amend a Conflict-of-Interest Code" (Notice) and a 45-day written comment period; and,

WHEREAS, the amendments reflect the addition and deletion of positions, a reclassification, and changes to the disclosure requirements for all designated positions in the Code, as follows:

1. Position Additions:
 - Electronic Revenue Collection Analyst/District Division, with Disclosure Category 3;
 - Employee Relations/Program Compliance Manager, with Disclosure Categories 3, 5;
 - Engineering Contracts Officer/District Division, with Disclosure Categories 1, 2, 3, 4;
 - Senior Facilities Engineer/District Division, with Disclosure Category 6;
 - Director of Operations, Ferry Division/Ferry Transit Division, with Disclosure Category 6;
 - Director of Engineering and Maintenance/Ferry Transit Division, with Disclosure Category 6;
 - Manager, Ferry Maintenance/Ferry Transit Division, with Disclosure Category 6; and,
 - Ferry Projects Administrator/Ferry Transit Division, with Disclosure Category 6.
2. Position Deletions:
 - Business Systems Implementation Manager/District Division;
 - Terminal Operations Superintendent/Ferry Transit Division;
 - Marine Superintendent/Ferry Transit Division; and,
 - Marine Project Manager/Ferry Transit Division.

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3. Position Reclassification:
 - From Procurement and Retail Operations Director to Procurement Director/District Division.
4. Change the disclosure categories, including adding new categories, for all designated positions to align better with District employees' duties and to reflect current guidance of, and specific recommendations made by, the FPPC. These revisions narrow the range of financial interests subject to disclosure on annual statements of economic interest to balance more appropriately District employees' privacy considerations with the need for public access to information on potential conflicts of interest. As a result of these disclosure category changes, most employees will find that the scope of their disclosures has been reduced. (For example, a new category description for employees whose work involves just one Division of the District limits disclosures to sources of income, including gifts, which might do business with that particular Division). The changes also address areas of work not previously assigned to specifically-related disclosure requirements, such as by requiring employees involved in handling claims to disclose sources of income, including gifts, if the sources have been recent District claimants; and,
5. Updating of terms to comport with current standard language recommended by the FPPC; and,

WHEREAS, the recommended amendments, as stated above, were presented to the Board of Directors at its meeting of October 26, 2012, as an informational item in the General Manager's Report; and,

WHEREAS, the Notice was sent to: 1) the FPPC; 2) the County Clerks of the six counties that make up the District: San Francisco, Marin, Sonoma, Napa, Mendocino and Del Norte, for posting in their jurisdictions; and, 3) District employees, including all employees whose positions are designated in the code; was submitted for publication in the *Marin Independent Journal*, *Press Democrat* and *San Francisco Examiner*; and, was posted on the District's web site and on the public notice bulletin board located in the lobby of the Golden Gate Bridge Toll Plaza Administration Building; and,

WHEREAS, no comments or requests for hearing were received during the 45-day comment period of October 26 through December 7, 2012; and,

WHEREAS, upon approval by the Board, the Code, as amended, will be sent to the FPPC for its consideration and final approval; and,

WHEREAS, the Rules, Policy and Industrial Relations Committee, at its meeting of December 14, 2012, has so recommended; now, therefore, be it

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RESOLVED that the Board of Directors of the Golden Gate Bridge, Highway and Transportation District hereby approves adoption of the Conflict-of-Interest Code (Code), as amended; and, be it further

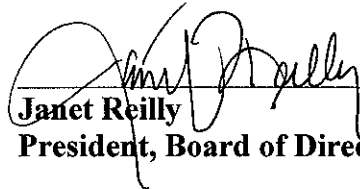
RESOLVED that the Secretary of the District shall submit the Code, as amended, to the Fair Political Practices Commission for its approval.

ADOPTED this 14th day of December 2012, by the following vote of the Board of Directors:

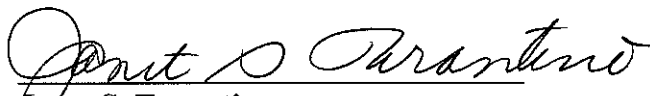
AYES (17): Directors Arnold, Chu, Cochran, Elsbernd, Fredericks, Mar, Moylan, Pahre, Rabbitt, Renée, Sears, Snyder, Sobel and Stroeh; Second Vice President Grosboll; First Vice President Eddie; President Reilly

NOES (0): None

ABSENT (2): Directors Campos and Theriault



Janet Reilly
President, Board of Directors

ATTEST: 

Janet S. Tarantino
Secretary of the District

Attachment: Conflict-of-Interest Code, as amended