



Agenda Item No. (3)

To: Building and Operating Committee/Committee of the Whole  
Meeting of November 14, 2024

From: Kelli Vitale, Director of Risk Management and Safety  
Kellee J. Hopper, Deputy General Manager, Administration and Development  
Les Belton, Deputy General Manager, Bus Division  
Denis J. Mulligan, General Manager

Subject: **APPROVE AWARD OF CONTRACT NO. 2024-D-031, BUS/PIVOT ON-SITE MEDICAL TRAILER**

### **Recommendation**

The Building and Operating Committee recommends that the Board of Directors approve award of Contract No. 2024-D-031, *BUS/PIVOT On-Site Medical Trailer*, to Mobile Modular of Livermore, CA in the amount of \$380,505.

This matter will be presented to the Board at its November 15, 2024, meeting for appropriate action.

### **Background**

Pivot Clinic provides onsite pre-employment drug and physical testing for Golden Gate Bridge, Highway and Transportation District (District) candidates along with injury triage, employee wellness education, blood draws and vaccinations. They are currently situated on the Bus Division lot in San Rafael in a trailer at 1011 Andersen Drive, San Rafael, CA 94901. They have been in this location since the inception of their services in 2021, when the District was looking for solutions to address medical evaluation needs during the COVID-19 pandemic. While the trailer served its purpose, the size of it constrained certain activities and traffic through the clinic.

The District has seen the value of continuing to have a medical clinic onsite, with expedited appointments and a reduction in loss time from employees having to travel many miles to get their required tests or lab work completed. There are significant savings that have come from having onsite services in order to allow employees to return to their work assignment in a more expedited fashion.

The District desires to purchase a triple wide trailer to share space with Pivot, while providing the Bus Division with much needed additional training and conference space. Additionally, the larger

trailer will allow Pivot to offer additional services such as physical therapy-type treatments and expanded ergonomic activities.

The trailer will be purchased from Mobile Modular of Livermore, CA utilizing a cooperative contract through Sourcewell, a national cooperative purchasing organization. Staff has completed its due diligence review and confirmed that it meets our procurement requirements and is eligible for use by the District. Pricing was determined to be fair and reasonable. The electrical and plumbing to support the trailer was included in the Employee Parking Lot Project at the San Rafael Bus Administration Building.

The District's Disadvantaged Business Enterprise (DBE) Program Office has determined Mobile Modular is not a certified DBE or Small Business Enterprise (SBE). No DBE or SBE participation is expected on this contract.

**Fiscal Impact**

Project #2110, *On-Site Medical Trailer Infrastructure*, is included in the FY 2024-25 District Division Capital Budget in the amount of \$675,000 and is funded with 100% District funds. There are sufficient funds to award Contract No. 2024-D-031. An additional \$46,434 of the budget has already been used to purchase the current trailer being used by Pivot.