

18-08

**REPORT OF THE GENERAL MANAGER  
BOARD OF DIRECTORS  
MEETING OF OCTOBER 10, 2008**



The Honorable Board of Directors  
Golden Gate Bridge, Highway and Transportation District

Honorable Members:

**GENERAL MANAGER'S AUTHORIZATION OF EMERGENCY REPAIRS AT THE  
SAN RAFAEL BUS TRANSIT FACILITY**

Pursuant to Public Contract Code Section 22050, the General Manager has been granted the authority to waive the competitive bidding process and to approve procurement of necessary equipment, services and supplies, and to repair or replace District facilities in the event of a declared emergency. The General Manager is to report back to the Board of Directors (Board) when such an emergency action is taken. Board approval is required for any contract in excess of \$100,000.

At the San Rafael Bus Facility, work was to be performed by a contractor for excavation services and sewer and water connections to a trailer at the San Rafael Bus Facility. The initial cost of the services to be performed was under the formal bid threshold, which is \$5,000 for construction contracts. On the first day of excavation, the contractor notified staff that the sewer connection was mislabeled. Due to the safety risks of an open trench outside the Bus shop in which many employees walk by and the blocking of an emergency exit, the contractor was asked to provide an additional quote for filling in the trench and to dig a new trench to the actual sewer line. The price was determined to be fair and reasonable, and the Contractor was awarded the work under an emergency procurement. The total amount of the entire project was \$9,745.

This item is informational and is reported to the Board in compliance with the District's policy regarding emergency procurements.

**PRESENTATIONS BY DISTRICT STAFF FOR THE MONTH OF SEPTEMBER 2008:**

For the month of September, District staff made speeches and/or presentations to community groups/interviewers interested in the District. The following presentations were made in the month of September:

<b>PRESENTATION TO:</b>	<b>PRESENTED BY:</b>
West Region Construction Specifications Institute Conference	Karen Collins
IBTTA Conference	Celia Kupersmith Mary Currie
UITP International Security Study Team	Lisa Locati, Michael Locati Kary Witt

### **SPECIAL EVENT/EXPRESSIVE ACTIVITY REQUESTS**

Below are the dates, times and sponsoring agencies of special events and expressive activities for which permits have been sought. The following applications were received since last reported to the Board in the September 12, 2008, Report of the General Manager:

<b>Event Date</b>	<b>Event Title</b>	<b>Location</b>	<b>Type*</b>	<b>Expected Participants</b>
October 5, 2008	PRA Destination Management, San Francisco "Telstra Clear"	East Sidewalk	SE	4
October 12, 2008	Bay Area Code Pink	East Sidewalk	EX	150
October 19, 2008	Ace Ride Productions, "Seismic Challenge"	West Sidewalk	SE	500
October 25, 2008	AIDS LifeCycle	West Sidewalk	SE	200
October 26, 2008	The Aga Kahn Foundation, U.S.A.	East Sidewalk	EX	150
November 2, 2008	U.S. Half Marathon	East & West Sidewalks	SE	5,000

- The types of permits: EX – Expressive Activity; SE – Special Event

### **GOLDEN GATE TRANSIT BUS SYSTEM PERFORMANCE REPORT – JULY AND AUGUST 2008**

Attached are the *Golden Gate Transit Bus System Performance Reports* for the months of July and August 2008. The reports provide a breakdown of monthly patronage by county bus services (Attachment 1 & 2).

### **FERRY STATISTICS – AUGUST 2008**

During the month of August, Larkspur ferry service carried 140,654 passengers. Morning commute runs carried 33,770 passengers, and evening commute runs carried 53,052. A total of 985 crossings were scheduled and 984 completed. One crossing was cancelled on August 28<sup>th</sup> due to a mechanical failure of the *M.V. Mendocino*. Of the 984 crossings completed, 26 were AT&T Park crossings. Averages were:

**FERRY STATISTICS – AUGUST 2008 (continued)**

Daily	4,537
Weekdays	5,581
Sat., Sun., Hol.	2,345
AM Commute	1,608
PM Commute	2,526
Larkspur to AT&T Park (Weekday)	297
AT&T Park to Larkspur (Weekday)	362
Larkspur to AT&T Park (Sat, Sun, Hol.)	586
AT&T Park to Larkspur (Sat, Sun, Hol.)	630

Sausalito ferry service carried 82,693 passengers during the month of August. Morning commute runs carried 4,666 passengers, and evening commute runs carried 28,365. A total of 533 crossings were scheduled and 531 completed. Two crossings were cancelled on August 1<sup>st</sup> due to a mechanical failure of the *M.S. Marin*. Averages were:

Daily	2,668
Weekdays	2,491
Sat., Sun., Hol.	3,038
AM Commute	222
PM Commute	1,351

Tables detailing August Larkspur and Sausalito Ferry patronage are attached (Attachments 3-4).

**EMPLOYEE OF THE MONTH – OCTOBER 2008**

After reviewing nominations submitted by District employees, the Employee of the Month Committee selected Michael Fletcher, Operating Engineer, as the Employee of the Month for October 2008.

Mr. Fletcher receives this prestigious award in recognition of his extensive knowledge and experience as an automotive machinist and willingness to learn the complete functions of Bridge Operations relative to his department. Mr. Fletcher frequently makes himself available to take on new duties to familiarize himself with the procedures that are in place in the Bridge Division and adapts quickly to help facilitate projects. Recently, after a foghorn had been refurbished it was experiencing malfunctions. Mr. Fletcher stepped in with his own recommendations and instituted a more effective repair to recondition the units that resulted in the horns sounding “crisp and clear”.

**EMPLOYEE OF THE MONTH – OCTOBER 2008 (continued)**

Mr. Fletcher joined the District as a Heavy Duty Bus Mechanic on September 6, 1994, promoted to Heavy Equipment Mechanic at the Bridge in 1998, before promoting again to his current position in 2002. Prior employment before coming to the District, he held the position of Heavy Equipment Mechanic for 101 International (Rohnert Park); Heavy Equipment Mechanic for Greyhound Bus Lines (San Francisco); and Heavy Equipment Mechanic for PG&E (Oakland).

Born in San Francisco, Mr. Fletcher has been a resident of Vacaville since 1992, where he lives with his wife, Jill and their children: Brittany, Josh, and Alan. He attended Petaluma High School and later attended Indian Valley Jr. College. In his spare time, Mr. Fletcher enjoys hunting, fishing, tinkering in the garage, relaxing in his backyard, and enjoying gatherings with his large group of friends. Mr. Fletcher is a recipient of the Pacific Automotive Scholarship Award in 1977 and of special note, he once won a \$1,000 prize in a box of Keebler crackers! Of all his accomplishments and awards, he feels that his highest award achieved is his beautiful wife, Jill and his three children.

Of a special note, Mr. Fletcher is grateful for the opportunity he has been given to work within the Bridge District and takes great pride in his job.

Respectfully submitted,

Celia G. Kupersmith  
General Manager

Attachments

CGK:ak:sp

## Golden Gate Transit Bus System Performance Report for July 2008

### All Routes

### As of July-08

### Rider Breakdown by County O/D for July-08

	July-08	June-08	% Chg	July-07	% Chg	Marin	Sonoma	SF	M/SF	S/SF	S/M	EB	M/EB	S/EB	SF/EB
Total Patrons:	658,565	635,770	3.6%	600,867	9.6%	353,841	7,182	4,510	204,216	45,927	20,363	133	21,584	503	306
Avg /WD	25,043	25,438	-1.6%	23,423	6.9%	12,604	264	176	8,447	1,927	775	4	824	12	10
Avg / Sat	13,391	12,963	3.3%	12,085	10.8%	9,579	178	91	2,293	379	429	3	414	8	17
Avg / Sun/Hol	10,884	9,904	9.9%	10,129	7.5%	7,672	140	68	1,869	396	326	3	365	41	4
<b>Passenger Revenue</b>									<b>Service Hours</b>	<b>DH Hours</b>	<b>Total Hours</b>	<b>Serv. Miles</b>	<b>DH Miles</b>	<b>Total Miles</b>	
				<b>Operating Expense</b>				<b>Bus Service</b>	<b>Trips</b>						
				Expense	\$5,849,682			Total	25,234	29,299	2,993	32,292	459,654	74,908	534,562
<b>GFI</b>				Audit Expense	\$6,251,604			Avg WD	950	1,126	124	1,250	17,754	3,076	20,830
Cash	\$649,544			Adjustment	106.9%			Avg Sat	526	549	37	586	8,136	902	9,038
# Tickets	94,196							Avg Sun/Hol	448	479	27	506	7,311	736	8,047
Ticket \$	\$370,750			<b>Route Performance</b>											
Transfers	130,919			Riders per Trip	26										
Free	12,668			Load Factor	58.0%					<b>Canx Over-</b>	<b>Acci-</b>	<b>Mo.</b>			
TransLink(memo)	11,746			Riders per Hour	22				<b>Seats</b>	<b>Trips loads</b>	<b>dents</b>	<b>Days</b>			
				Fare Recovery	21.6%										
<b>TransLink</b>				Deficit per Passenger	\$7.45			Total	45	5	137	25	31		
eCash	\$335,321			Percent trips cancelled	0.0%			Avg WD	45	5	114	20	22		
Transfers	5,153			Percent trips with overloads	0.5%			Avg Sat	43	0	6	3	4		
Passengers	91,023			Miles between Accidents	21,382			Avg Sun/Hol	44	0	17	2	5		
Total Revenue	\$1,355,616			<b>Data Input Quality</b>											
Audit Revenue	\$1,347,777			Substituted Trips	2,817										
Adjustment	99.4%			Substitution Percent	11.2%										



## LARKSPUR FERRY TOTAL PATRONAGE

ACTUAL						MONTHLY COMPARISONS		
	2007/08 MONTHLY PAX	CUMUL 2007/08 TOTAL	2008/09 MONTHLY PAX	CUMUL 2008/09 TOTAL	2008/09 TO 2007/08 +/-	CUMUL 2008/09 TO 2007/08 +/-	CUMUL 2008/09	
							CUMUL 2008/09 WEIGHT ESTIMATE	ACTUAL TO WEIGHT ESTIMATE +/-
JULY	145,214	145,214	147,970	147,970	2 %	2 %	143,500	3 %
AUGUST	150,814	296,028	140,654	288,624	(7) %	(3) %	292,500	(1) %
SEPTEMBER	121,117	417,145					411,000	
OCTOBER	121,612	538,757					531,400	
NOVEMBER	110,902	649,659					641,100	
DECEMBER	104,285	753,944					744,300	
JANUARY	95,269	849,213					852,200	
FEBRUARY	90,838	940,051					950,600	
MARCH	108,504	1,048,555					1,067,100	
APRIL	118,826	1,167,381					1,196,600	
MAY	118,266	1,285,647					1,334,200	
JUNE	128,941	1,414,588					1,475,000	

## LARKSPUR FERRY COMMUTE PATRONAGE

ACTUAL						MONTHLY COMPARISONS
	2007/08 COMMUTE PAX	CUMUL 2007/08 TOTAL	2008/09 COMMUTE PAX	CUMUL 2008/09 TOTAL	2008/09 TO 2007/08 +/-	CUMUL 2008/09 TO 2007/08 +/-
JULY	89,341	89,341	91,885	91,885	3 %	3 %
AUGUST	97,671	187,012	86,822	178,707	(11) %	(4) %
SEPTEMBER	76,963	263,975				
OCTOBER	90,847	354,822				
NOVEMBER	79,934	434,756				
DECEMBER	70,157	504,913				
JANUARY	76,817	581,730				
FEBRUARY	70,913	652,643				
MARCH	81,451	734,094				
APRIL	81,837	815,931				
MAY	77,650	893,581				
JUNE	83,104	976,685				

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## SAUSALITO FERRY TOTAL PATRONAGE

ACTUAL						MONTHLY COMPARISONS		
	2007/08 MONTHLY PAX	CUMUL 2007/08 TOTAL	2008/09 MONTHLY PAX	CUMUL 2008/09 TOTAL	2008/09 TO 2007/08 +/-	CUMUL 2008/09		
						CUMUL 2008/09 TO 2007/08 +/-	CUMUL 2008/09 WEIGHT ESTIMATE	ACTUAL TO WEIGHT ESTIMATE +/-
JULY	62,054	62,054	73,923	73,923	19 %	19 %	62,700	18 %
AUGUST	69,554	131,608	82,693	156,616	19 %	19 %	132,900	18 %
SEPTEMBER	57,955	189,563					191,500	
OCTOBER	48,655	238,218					240,600	
NOVEMBER	39,786	278,004					280,800	
DECEMBER	30,340	308,344					311,400	
JANUARY	23,004	331,348					340,600	
FEBRUARY	30,268	361,616					371,700	
MARCH	50,645	412,261					417,400	
APRIL	45,252	457,513					465,800	
MAY	50,178	507,691					515,800	
JUNE	57,564	565,255					568,000	

## SAUSALITO FERRY COMMUTE PATRONAGE

ACTUAL						MONTHLY COMPARISONS	
	2007/08 COMMUTE PAX	CUMUL 2007/08 TOTAL	2008/09 COMMUTE PAX	CUMUL 2008/09 TOTAL	2008/09 TO 2007/08 +/-	CUMUL 2008/09 TO 2007/08 +/-	
JULY	24,570	24,570	32,366	32,366	32 %	32 %	
AUGUST	29,662	54,232	33,031	65,397	11 %	21 %	
SEPTEMBER	17,928	72,160					
OCTOBER	19,685	91,845					
NOVEMBER	16,656	108,501					
DECEMBER	13,543	122,044					
JANUARY	12,619	134,663					
FEBRUARY	14,628	149,291					
MARCH	22,993	172,284					
APRIL	20,328	192,612					
MAY	20,737	213,349					
JUNE	24,158	237,507					