



Agenda Item No. 1

To: Building and Operating Committee/Committee of the Whole
Meeting of July 27, 2006

From: James P. Swindler, Deputy General Manager, Ferry Division
Celia G. Kupersmith, General Manager

Subject: **AUTHORIZE EXECUTION OF A PROFESSIONAL SERVICES
AGREEMENT WITH BOOZ ALLEN HAMILTON, INC., RELATIVE TO
RFP NO. 2007-FT-2, CONSULTANT TO PROVIDE TECHNICAL
SPECIFICATIONS FOR GOLDEN GATE FERRY FARE EQUIPMENT**

Recommendation

The Building and Operating Committee recommends that the Board of Directors approve the following actions relative to RFP No. 2007-FT-2, *Consultant to Provide Technical Specifications for Golden Gate Ferry Fare Equipment*:

1. Authorize execution of a professional services agreement with Booz Allen Hamilton, Inc. of San Francisco, CA, in the amount of \$204,103; and,
2. Authorize a budget adjustment in the amount of \$115,000 to be funded from this project's future year budget, subject to the concurrence of the Finance-Auditing Committee;

with the understanding that sufficient funds to finance these actions have been included in the Ferry Division Capital Budget.

This matter will be presented to the Finance-Auditing Committee at its July 27, 2006, meeting for concurrence.

Summary

The District applied for and received 100 percent funding from Regional Measure 2 grant funds in the amount of \$1,600,000 to design and implement an automated fare gates and ticketing system for the Golden Gate Ferry. This initial phase of this project will focus on a feasibility study, implementation plan, documentation of equipment specifications, procurement support, and development of a customer information program.

Proposal documents for RFP No. 2007-FT-2, *Consultant to Provide Technical Specifications for Golden Gate Ferry Fare Equipment*, were sent to twenty-eight prospective consultants. The

Secretary of the District received four proposals on Friday, June 2, 2006. Proposal results are as follows:

COMPANY	TOTAL PROPOSAL PRICE
Booz Allen Hamilton, Inc. San Francisco, CA	\$204,103
LTK Engineering Services Ambler, PA	\$298,038
STV Incorporated New York, NY	\$670,373
Three Point Consulting, Inc. Escondido, CA	\$750,000

Two of the proposers were not selected to participate in the interview process because of their high cost proposals which was mainly a result of the number of hours they estimated necessary for this project. The two proposers, Booz Allen Hamilton, Inc. and LTK Engineering Services, were invited to take part in the interview process. The Evaluation Panel consisting of District staff determined that Booz Allen Hamilton, Inc. presented a stronger workplan, project understanding and approach. Additionally, Booz Allen Hamilton, Inc. specifically addressed the unique challenges of an automatic fare gates system in the marine environment.

Staff and the District's Attorney have reviewed this proposal and find that Booz Allen Hamilton, Inc. has properly submitted all required documents and their proposal is technically responsive to the specifications. Their total proposal price has been determined to be fair and reasonable based on a cost analysis conducted by the District's Procurement Department.

No contract-specific Disadvantaged Business Enterprise (DBE) goal was established for this contract. However, proposers were urged to obtain DBE participation and were required to document their activities in the solicitation and selection of subcontractors, subconsultants, and suppliers to ensure that this process was carried out in a nondiscriminatory manner. The DBE Program Administrator has determined that Booz Allen Hamilton, Inc. has complied with the DBE requirements applicable to the contract. At this time, a 16 percent DBE participation is anticipated during the performance of this contract.

Fiscal Impact

This project is included in the Ferry Division Capital Budget at a total cost of \$1,600,000 and is 100% grant funded. The FY 06/07 budget for this project is \$50,000; to date, \$9,000 has been spent on support services. Subject to the concurrence of the Finance-Auditing Committee, a capital budget adjustment from this project's future year budget, in the amount of \$115,000 is necessary to fully fund this year's projected costs of \$165,000.